

Complaints Regarding Talented and Gifted Programs

Informal Process

1. Parent(s)/guardian will contact the classroom teacher and/or building administrators.
2. The Building administrators will confer with parents(s)/guardian and may include additional appropriate persons (i.e., teacher(s), counselor).
3. If an agreement cannot be reached, the parent(s)/guardian shall follow the formal compliant process.

Formal Process

Since difference of opinion may arise regarding the appropriateness of programs and services provided for identified talented and gifted (TAG) students, the following procedure will be utilized when complaints arise:

1. All complaints will be reported to the Superintendent/designee;
2. The complainant will be given the documentation of parental concerns relating to TAG services, which must be filled out before further consideration can be given to the complaint;
3. The Superintendent shall arrange for a review committee consisting of the TAG coordinator/teacher, the program supervisor, and a counselor;
4. The review committee shall meet within five (5) working days of receiving the written complaint and review all pertinent information. A recommendation will be submitted to the Superintendent/designee within ten (10) working days of receiving the original complaint;
5. The committee may recommend that:
 - a. The programs or services are appropriate;
 - b. The programs or services are not appropriate.
6. The Superintendent/designee shall report the recommendations of the review committee to the parent;
7. If the parent is not satisfied with the recommendations of the review committee, an appeal can be requested before the Board within five (5) working days;
8. The decision of the Board shall be final;
9. If the complainant remains dissatisfied, has exhausted local procedures, or forty-five (45) or more days have elapsed since the original filing of a written complaint alleging violation of standards with the district, an appeal to the State Superintendent of Public Instruction can be filed. The district shall provide a copy of the appropriate Oregon Administrative Rule upon request.

Grants Pass School District
Documentation of Parental Concerns Relating to TAG Services

Name: _____ Student's Name _____

Address _____

Phone: _____ Date _____

1. What is the nature of your concern?

2. What action would you like to see taken?

3. If the above action is possible and appropriate, who do you feel should be involved in this action?

4. If the above action is possible and appropriate, what do you think would be a reasonable timeline for implementation and completion? _____

5. What kind of follow-up or documentation would be most helpful to you concerning this problem and the efforts to address it? _____

Signed _____