

Grants Pass School District 7

Code: **IIA**
Adopted: 6/14/88; 12/08/92
Readopted: 2/24/04; 9/23/14
Orig. Code(s): II/IIA; IIAC; IIAA

Instructional and Library Media Resources and Materials

The Board is responsible for the selection of instructional materials. The Board delegates to district professional personnel the authority for the selection of instructional and library media materials in accordance with the policy below. Instructional resources includes printed material, films, videos, software (CD, DVD), online services and websites.

Instructional Materials

Selection and adoption of textbooks and instructional materials will take place following the completion of a curriculum evaluation and review process. A selection committee shall be formed to complete the curriculum review and to evaluate books and materials, including, but not limited to, those adopted by the State Board of Education.

Selection Objectives

When reviewing and selecting instructional materials, the objectives will be:

1. To select materials that are aligned with district curriculum standards;
2. To ensure accurate and up-to-date content that includes new concepts, insights and facts;
3. To provide for sequential growth from level to level;
4. To provide a fair representation of the many religious, ethnic and cultural groups and their contributions to our American heritage;
5. To provide recognition of minority groups and women by placing them frequently in positions of leadership and example. There will be no discrimination or bias or prejudice toward sex, race, religion, national origin, marital status, disability or age;
6. To consider input from staff, students, parents and community.

The district will establish a process and timeline for regularly determining and considering whether the textbooks and other instructional materials are available through online resources that enable students with print disabilities to receive textbooks and instructional materials free of charge.

The committee will take textbook recommendations to the district Curriculum Council for endorsement prior to seeking Board approval. Final decisions on purchase will rest with the superintendent or designee, subject to official adoption by the Board in the case of textbook and other instructional materials.

Implementation and Use of Selected Textbooks/Instructional Materials

All teachers in the district will be expected to use textbooks and instructional materials adopted by the Board. Teachers within each school will have the option of using classroom sets of selected materials. Supplementary materials used as required reading for classes must follow the textbook adoption process and be adopted by the Board. Supplementary materials must be selected according to Library Media and Supplementary Books and Materials guidelines.

Selection of Library Media and Supplementary Materials

The school media center is an integral part of the curriculum. Its purpose is to enrich and support the educational program of the school and district.

Library media materials and supplementary books and materials selection process shall be consistent with the American Library Association's Library Bill of Rights, the OEMA Intellectual Freedom Policy Statement and the Oregon State Standards for Media Centers or district and state content standards. Responsibility for the selection of materials shall be delegated to district professional personnel who know curriculum, teaching methods and the individual differences and interests of the students.

Media and Supplementary Materials Objectives

All selections will be consistent with the following principles which:

1. Provide materials that enrich and support the curriculum, taking into consideration the varied interests, abilities and maturity levels of the students served;
2. Provide materials that stimulate growth in factual knowledge, literary appreciation, aesthetic values and ethical standards;
3. Provide a background information which will enable students to make intelligent judgments in their daily lives;
4. Provide materials on opposing sides of controversial issues, so that young citizens may develop, under guidance, the practice of analytical reading and thinking;
5. Provide materials representative of the many religious, ethnic and cultural groups, showing their contributions to our heritage and that inform rather than indoctrinate;
6. Place evaluative criteria above personal opinion in the selection of materials of the highest quality in order to assure a comprehensive collection appropriate for the users of the library media center;
7. Maintain a current and usable collection; school personnel will provide continuing renewal of the collection and resources, not only by addition of up-to-date materials, but by the elimination of materials which no longer meet needs.

Selection Criteria

Professional trained personnel shall consider the following criteria in evaluating materials:

1. Overall need and relation to curriculum;
2. Quality of writing, authenticity, production and format suitability;
3. Objectivity and authority;
4. Readability and appeal;
5. Price;
6. Requests and recommendations;
7. Contribution to a balanced collection;
8. Reviews: Media personnel may consult recommended lists in the selection of materials, including but not limited to:
 - a. Wilson's Standard Catalogs;
 - b. Best Books for School Libraries;
 - c. American Library Association's "Best Books" lists;
 - d. Bulletin for the Center of Children's Books;
 - e. Book Review Digest;
 - f. School Library Journal Horn Book;
 - g. Children's Literature Review;
 - h. Publications of professional journals.

Gifts and donations may be accepted if they meet the criteria established for the selection of all materials.

To be in compliance with the requirements of federal law, the Board directs the superintendent to distribute curriculum materials and instructional supplies to district schools in such a manner that ensures all schools receive equivalent materials.

Any resident or employee may challenge the appropriateness of the district's instructional materials. The district will provide a procedure to process such challenges.

END OF POLICY

Legal Reference(s):

[ORS 336.035](#)

[ORS 336.840](#)

[ORS 337.120](#)

[ORS 337.141](#)

[ORS 337.150](#)

[ORS 337.260](#)

[ORS 337.511](#)

[ORS 339.155](#)

[OAR 581-011-0050 to -0117](#)

[OAR 581-021-0045](#)

[OAR 581-021-0046](#)

[OAR 581-022-1140](#)

[OAR 581-022-1520](#)

[OAR 581-022-1640](#)

No Child Left Behind Act of 2001, 20 U.S.C. §§ 6311-6322 (2006).

Cross Reference(s):

KH - Donations from Individual Organizations

KL - Procedures for Complaints Regarding the School System