

# Grants Pass School District 7

Code: **IIA-AR**  
Adopted: 6/14/88; 8/30/93  
Revised/Readopted: 2/24/04  
Orig. Code(s): KLB; KLB-AR,  
KLB-AR2, KLB-  
AR3

## **Complaints Regarding Instructional or Library Materials**

### **Instructional Materials**

It is understood that honest differences of opinion may arise regarding instructional materials. Differences of opinion will be handled as follows:

1. All complaints are to be reported first to the teacher and building principal, then to the superintendent;
2. The complainant shall be supplied with the Request for Reconsideration of Instructional Materials form which must be filled out before further consideration can be given to the complaint;
3. If necessary, the superintendent shall arrange for a review by the curriculum council;
4. The curriculum council shall meet, study all the information available regarding the material involved, and submit a report of its findings to the superintendent;
5. The curriculum council may recommend the questioned material be:
  - a. Retained without restriction;
  - b. Retained with appropriate restriction;
  - c. Not retained.
6. The superintendent shall immediately report the curriculum council's recommendation to the school Board;
7. The decision of the Board shall be final.

### **Library Materials**

Criticism or challenge of any school library materials may occur. Challenges will be handled as follows:

1. All complaints shall be reported first to the library media specialist and the principal;
2. The complainant shall be supplied with the Request for Reconsideration of Instruction and Library Materials form which must be filled out before further consideration can be given to the complaint;
3. The principal and Library Media Specialist will review the Request for Reconsideration of Instructional and Library Media form with the complainant prior to submission to the superintendent;

4. The superintendent will appoint a review committee from the staff, which includes a library media specialist;
5. The committee shall meet, study all the information available regarding the materials involved and submit a report of its finding to the superintendent;
6. If findings of the local review committee are not satisfactory to the complainant, a written request may be made to the superintendent. The complainant must make this written request. The Board will respond with a written statement of the findings and final decision.

**Request for Reconsideration of Instructional or Library Materials**

Your name \_\_\_\_\_

Telephone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Signature of Complainant: \_\_\_\_\_ Date: \_\_\_\_\_

Fill in information as appropriate:

If printed give:

If audiovisual give:

Title \_\_\_\_\_

Title \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

School personnel will provide the following information:

Hardcover \_\_\_\_\_ Paperback \_\_\_\_\_ Producer \_\_\_\_\_

Publisher \_\_\_\_\_ Copyright Date \_\_\_\_\_

You represent (check one)

\_\_\_\_\_ Yourself only

\_\_\_\_\_ Name of organization \_\_\_\_\_

\_\_\_\_\_ Identify any other group \_\_\_\_\_

1. To what in the material do you object? (Please be specific, cite pages, frames, etc.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. What do you believe might be the result of using this material? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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(continued)

3. For what age group would you recommend this material? \_\_\_\_\_  
\_\_\_\_\_
4. Did you review the material in its entirety? \_\_\_\_\_ (Read all of the book or see the film and hear the discussions preceding and following the showing?) If not, what sections did you review? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Are you acquainted with the judgment of this material by professional critics? \_\_\_\_\_  
\_\_\_\_\_
6. Do you understand the objective of these materials? \_\_\_\_\_
7. What would you like your school to do about this material?
- \_\_\_\_\_ Do not use it with my child.
  - \_\_\_\_\_ Withdraw it from use with all students as well as from my child.
  - \_\_\_\_\_ Present at a different level
  - \_\_\_\_\_ Send it back to the selector or selectors for reevaluation.
  - \_\_\_\_\_ Other \_\_\_\_\_
8. In its place, what material or book of equal literary quality would you recommend that would be an appropriate substitute in the curriculum subject area involved? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_