

Grants Pass School District 7

Code: **JHFF**
Adopted: 9/14/10
Readopted: 8/14/12; 9/10/13

Reporting Requirements Regarding Sexual Conduct with Students

Sexual conduct by district/school employees as defined by Oregon law will not be tolerated. All district employees including volunteers are subject to this policy.

“Sexual conduct” as defined by Oregon law is any verbal or physical or other conduct by a school employee that is sexual in nature; directed toward a kindergarten through grade 12 student; unreasonably interferes with a student’s educational performance; and creates an intimidating, hostile or offensive educational environment. The definition for sexual conduct does not include behavior that would be considered child abuse as outlined by Oregon law and district Board policy JHFE and JHFE-AR - Reporting of Suspected Abuse of a Child.

Any district/school employee who has reasonable cause to believe that another district employee, volunteer or other non-employee has engaged in sexual conduct with a student must immediately notify their building principal, supervisor or the superintendent.

When the district receives a report of suspected sexual conduct by a district employee, the district may decide to place the employee on paid administrative leave or in a position that does not involve direct, unsupervised contact with students while conducting an investigation. An investigation is a detailed inquiry into the factual allegations of a report of suspected sexual conduct that is based on interviews with the complainant, witnesses, the district employee or student who is the subject of the report. If the subject of the report is a school employee the investigation must meet any negotiated standards of an employment contract or agreement.

If, following the investigation, the report is substantiated, the district will inform the employee that the report has been substantiated and provide information regarding the appeal process. The employee may appeal the district’s decision through the appeal process provided by the district’s collective bargaining agreement. A substantiated report is one that: a) an educational provider has reasonable cause to believe is founded based on the available evidence after conducting an investigation; and b) involves conduct that the educational provider determines is sufficiently serious to be documented in the employee’s personnel file.

If the employee decides not to appeal the determination or if the determination is sustained after an appeal, a record of the substantiated report will be placed in the employee’s personnel file. The employee will be notified that this information may be disclosed to a potential employer.

If the district receives a report of suspected sexual conduct by a volunteer or any other non-employee, the district may suspend that person from being on any school property and making any contact with students during the investigation. If following the investigation, the report is substantiated, the district will bar that person from further contact with students.

The district will inform law enforcement of any potential criminal conduct.

The district will post in each school building the name and contact information of the person designated to receive sexual conduct reports, as well as the procedures the building principal or superintendent will follow upon receipt of a report. In the event that the designated person is the suspected perpetrator, the personnel director or superintendent shall receive the report. When the building principal or superintendent takes action on the report, the person who initiated the report must be notified.

The initiation of a report in good faith about suspected sexual conduct may not adversely affect any terms or conditions of employment or the work environment of the complainant. If a student initiates a report of suspected sexual conduct by a district employee in good faith, the student will not be disciplined by the Board or any district employee.

The district will provide annual training to district employees regarding the prevention and identification of sexual conduct. The district will provide to employees at the time of hire a description of conduct that may constitute sexual conduct and a description of records subject to disclosure if a sexual conduct report is substantiated.

Annual training on the prevention and identification of child abuse and sexual conduct and on the obligations of school employees will be made available to parents and guardians of children who attend a district school. This training will be conducted separately from the training provided to school employees.

Training to prevent sexual conduct will be provided annually to children who attend a district school.

Educational providers shall follow hiring and reporting procedures as outlined in ORS 339.370 for all district employees.

District Administration shall implement all necessary procedures and notifications to comply with this policy.

END OF POLICY

Legal Reference(s):

[ORS 339.370 to-339.400](#)

[ORS 418.746 to-418.751](#)

[ORS 419B.005 to-419B.045](#)

Cross Reference(s):

JHFE - Reporting of Suspected Abuse of a Child