

Grants Pass School District 7

Code: **JOA**
Adopted: 7/11/95
Readopted: 2/24/04; 6/23/09; 10/09/12;
6/24/14; 1/23/18
Orig. Code(s): JOA

Directory Information**

“Directory information” is information contained in a student education record which is not generally considered harmful or an invasion of privacy if released. The following categories are designated as directory information which may be released to the public through appropriate procedures:

1. Student/Parent's name;
2. Student's mailing address;
3. Student's telephone listing;
4. Student's electronic address;
5. Student's photograph;
6. Date and place of birth;
7. Participation in officially recognized sports and activities;
8. Weight and height of athletic team members;
9. Dates of attendance;
10. Grade Level
11. Degrees, honors, or awards received;
12. Most recent previous school or program attended.

Public Notice

The district will give annual public notice to parents of students in attendance and students 18 years of age or emancipated. The notice shall identify the types of information considered to be directory information and the district's option to release such information and the requirement that the district must, by law, release secondary students' names, addresses and telephone numbers to military recruiters and/or institutions of higher education, unless parents or eligible students request the district withhold this information. Such notice will be given prior to release of directory information.

Exclusions

Exclusions from any or all directory categories named as directory information or release of information to military recruiters and/or institutions of higher education must be submitted in writing to the school principal by the parent/legal guardian or student 18 years of age or emancipated student within 15 days of annual public notice. A parent or student 18 years of age or an emancipated student, may not opt out of directory information for the purpose of preventing a student from disclosing their name, or from disclosing a student ID badge or card or other name identifier or school provided email address which contains directory information listed in District Policy.

Directory information shall be released only with administrative direction.

Directory information considered by the district to be detrimental will not be released. Requests for directory information to be used for commercial solicitations will be considered detrimental and denied.

Except for parent class list or school support group (PTA, Booster Club etc.) group contact list requests, group or comprehensive directory information requests for contact information for all students in the District, a school or a grade level will be limited to students' mailing addresses only. Except as otherwise allowed by District Policy, the District may not release student/parent names together with addresses, phone numbers or other contact information as directory information.

Directory information will not be given over the telephone except in health and safety emergencies.

At no point will a student's Social Security Number or student identification number be considered directory information. The district shall not, in accordance with state law, disclose personal information for the purpose of enforcement of federal immigration laws.

END OF POLICY

Legal Reference(s):

[ORS 30.864](#)
[ORS 107.154](#)
[ORS 326.565](#)
[ORS 326.575](#)

[ORS 336.187](#)

[OAR 581-021-0220](#) to -0430

[OAR 581-022-2260](#)

HB 3464 (2017)

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400-1427 (2017).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2017); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).

Every Student Succeeds Act of 2015, 20 U.S.C. § 7908 (2017).

Cross Reference(s):

IGBAB/JO - Education Records/Records of Students with Disabilities

IJA - Confidentiality in Counseling

JO/IGBAB - Education Records/Records of Students with Disabilities

