

# Grants Pass School District 7

Code: **KG**  
Adopted: 6/14/88  
Revised/Readopted: 10/14/03, 2/24/04  
Orig. Code(s): KG, KGAA

## **Community Use of District Facilities**

The Board supports the community education concept, which encourages the use of district facilities by community members for recreation, education and service activities. The following categories have been determined in order of priority for building and grounds usage:

1. Activities directly related to the required K-12 school program, including graduation;
2. Activities related to the extracurricular K-12 school program such as sports and seasonal programs;
3. Community school-sponsored programs such as classes and workshops;
4. Youth-related nonschool activities;
5. Adult-related nonschool activities.

With respect to categories 4. and 5. above, not-for-profit organizations will be given scheduling priority.

The Board expects the users to treat the facilities with respect. A Building/Field Use Request Form must be submitted by the person or group to the school office in coordination with administrators of the involved facility. The users must agree to all guidelines on the Building/Field Use Request form including providing an insurance certificate in an amount to be established periodically by the superintendent or designee. The form must be approved by the building principal or designee with the original copy of the agreement remaining in the school office and copies distributed to building custodial staff, the facility user and the District 7 business office.

Approval for using facilities will be granted for a period not to exceed three months and a Building/Field Request Form must be resubmitted if the user desires to continue usage beyond the initial three-month usage period. The exact duration of any usage will be determined by the building principal or designee based on the above usage priorities, level of demand for the facilities and other criteria applicable to the particular facility involved.

The superintendent will encourage the involvement of staff, parents and the community in the development of specific facility-use regulations. These regulations will include specific rules for district facility use including a user group deposit/rental fee schedule and may be modified periodically to reflect changing conditions impacting district facility use.

END OF POLICY

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Legal Reference(s):

[ORS 330.430](#)

[ORS 332.107](#)

[ORS 332.172](#)