

Grants Pass School District 7

Code: **KL**
Adopted: 6/14/88
Revised/Readopted: 2/24/04; 8/14/12; 1/13/15;
9/13/16; 8/28/18
Orig. Code(s): KL

Public Complaints

Complaints will be handled and resolved as close to their origin as possible.

No staff, student, parent or community member will be denied the right to petition the Board for redress of a grievance, complaints will be referred through the proper administrative process for resolution before investigation or action by the Board. Exceptions are complaints that concern the superintendent or involve Board actions or Board operations.

The Board advises the public there is a proper process for resolving complaints, including but not limited to concerns in the following areas: instruction, discipline or learning materials; retaliation against a student or a student's parent who in good faith reported information that the student believes is evidence of a violation of state and federal law, rule or regulation.

The following order will be used unless otherwise identified (see administrative regulation KL-AR-Public Complaint Procedure for specific procedures and timelines):

1. Teacher/Employee;
2. Principal/Supervisor;
3. Superintendent (or designee);
4. Board.

The complaint procedure is available at the district's administrative office and on the home page of the district's website.

Any complaint about school personnel other than the superintendent will be investigated by the administration before consideration and action by the Board. The Board will not hear complaints against employees in a session open to the public unless an employee requests an open session. Administration will develop procedures to investigate and address public complaints in accordance with District policy and applicable District collective bargaining agreements.

The Board shall hear such complaints regarding personnel or materials only when all administrative procedures have been exhausted. Such hearings shall be scheduled at least one week in advance and more time may be required when extensive preparations are necessary.

Complaints against the principal may be filed with the superintendent.

Complaints against the superintendent should be referred to the Board chair on behalf of the Board.

Complaints against the Board as a whole or against an individual Board member should be made to the Board chair on behalf of the Board.

Complaints against the Board Chair may be made directly to the Board vice chair on behalf of the board.

The superintendent will develop and administer the general complaint process, as appropriate.

If a complaint alleges a violation of state standards or a violation of other statutory or administrative rule for which the State Superintendent of Public Instruction has appeal responsibilities, and the complaint is not resolved at the local level, the district will supply the complainant with appropriate information to file a direct appeal to the State Superintendent as outlined in Oregon Administrative Rules (OAR) 581-022-1940.

END OF POLICY

Legal Reference(s):

[ORS 192.610 to -192.690](#)
[ORS 332.107](#)

[ORS 659.852](#)

[OAR 581-022-2370](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

Cross Reference(s):

GBNAA/JFCFA - Cyberbullying

IIA - Instructional and Library Media Resources and Materials

KLD - Public Complaints about District Personnel