

Grants Pass School District 7

Code: **KL-AR**
Adopted: 6/14/88
Revised/Readopted: 2/24/04
Orig. Code(s): KL-AR

Review of Administrative Decisions

Any appeal to the Board regarding an administrative decision or request for interpretation of any policy or regulations shall be made in writing and shall set forth the circumstances of the case in question and the grounds for requesting relief from such ruling. Such requests shall be submitted to the superintendent and the Board chairman for presentation to the entire Board at a regular meeting. The action of the Board in the case shall be communicated to the petitioner by the Board chairman or the superintendent.

Procedures

Patrons desiring to make an appeal to the Board in accordance with Board policy KL - Public Complaints shall use the following procedures:

1. State your specific questions or requested action in writing to the superintendent or the Board chairman;
2. Give the answer given to you by the administration to this question or request;
3. Submit this form to the superintendent to forward to the Board chairman. The Board determines its own agenda, date and time allowed;
4. Limit yourself in the appeal proceedings before the Board to the topics you named. In the hearing before the Board, no new subject or material may be brought out not previously presented to the administration through the series of appeals as they developed.

From

Name: _____ Date: _____ Phone: _____

Address: _____