

Nonschool Use of Buses, Mini-Buses and Vans

1. A vehicle use request form must be completed seven days in advance of use of buses, mini-buses and vans.
2. District use of all vehicles will be given first priority when considering a nonschool use request.
3. Nonschool use of district buses, mini-buses and vans will be restricted to youth or public agencies only.
4. Private use of district vehicles for personal gain will not be allowed.
5. Buses will be driven only by a qualified, district-employed driver. Mini-buses and vans may be driven by approved drivers other than district-employed drivers.
6. The user group will pay all actual costs of bus, mini-bus and van use. The cost per mile will be determined by the director of transportation and district business manager and will be given to the user group when they request the use of a vehicle.
7. The user group will pay the district at the completion of the trip, with the driver receiving the same hourly rate of pay as he/she receives in district employment.
8. Any vandalism occurring on the trip must be paid for by the user group.
9. Towing costs in case of breakdowns will be paid by the user group.
10. The user group must obey all state and local transportation laws.
11. The user group must verify whether or not a P.U.C. fee is required for the requested trip. If a P.U.C. fee is required, the user group must pay the fee.
12. The travel bus may not be used by nonschool groups.
13. No out-of-state travel will be permitted.
14. This rule will be reviewed annually.