

Harney Education Service District

Code: **KGG**
Adopted: 9/14/05
Readopted: 2/13/13
Orig. Code(s): KGG

Harney ESD Learning Resource Center Public Use Policy

The Harney ESD Learning Resource Center has a collection of materials designed to assist Harney County schools and their staff by providing up-to-date resources and equipment to meet their professional needs. All materials are available to school district employees on a first-come, first-serve basis. However, when items are not currently being used in the schools, the ESD allows public use of these materials with the following stipulations:

1. The borrower agrees to return the material upon request if a public school teacher has need for these resources.
2. The borrower agrees to return equipment and materials in good condition.
3. The borrower agrees to be financially responsible for any loss or damage to equipment or materials.
4. The borrower agrees to pay an annual \$25 nonrefundable user fee.
5. The borrower will pay a set fine for late returns.
6. New patrons will have a checkout limit maximum of three items until responsible borrowing practices have been established.

Library materials can be viewed by visiting the Harney ESD Learning Resource Center. Borrowers are advised to call ahead (541-573-2122) to make sure the Center is open.

Giveaway Garage

The ESD maintains a Giveaway Garage containing used textbooks donated by the schools and new textbooks that were not chosen for adoption. These materials are offered to everyone on a first-come, first-serve basis as a courtesy to our community. Items are added randomly as they become available. These giveaway materials are free and become your property. Patrons wishing to access these materials are advised to call ahead (541-573-2122) to make sure staff are available to provide assistance.

END OF POLICY

Legal Reference(s):

[ORS 334.125\(7\)](#)