

Helix School District 1R

Code: **BCE**
Adopted: 1/8/97
Orig. Code(s): None

Administrative School District Board Committees

The Helix School Board shall have no standing committees. Special committees may be appointed by the Board of Directors for specific purposes to serve until their assignment is completed. The entire Board may meet as a committee-of-the-whole.

The function of special committees will be fact finding, deliberative and advisory rather than legislative or administrative. Committee recommendations will be made directly to the Board as a whole, which alone may take action. Committee meetings may be called by the Board Chairman, the committee chairman, or any committee member.

Committee-of-the-whole meetings, called "work sessions," may be held. Committee-of-the-whole meetings may be called by the chairman or any two Board members.

All meetings of special committee and of committees-of-the-whole will be publicly announced and the public will be permitted to attend. However, the Board and its committees may sit in Executive Sessions to discuss matters when such sessions are required and permitted by law.

All matters referred to a committee will be thoroughly investigated. A committee will not have the power to act for the Board, but will make recommendations to the Board. Committee recommendations and reports will become an official part of Board minutes.

A Board committee may appoint, subject to Board approval, advisory members from the staff, student body or community. Advisory members will be instructed in the committee's functions and their status. These members may not be included in considering whether a quorum of the committee is present, nor may they vote on recommendations to be made to the board. However, either an advisory member or an ex-officio member may present in writing a minority report to the Board.

END OF POLICY

Legal Reference(s):

[ORS 192.610 - 192.690](#)

[ORS 332.045](#)

[ORS 332.105](#)