

# Helix School District 1R

Code: CA  
Adopted: 1/8/97  
Orig. Code(s): None

## Administration Goals

The purpose of school administration is to help create and foster an environment in which pupils can learn most effectively. All administrative duties and functions will be appraised in terms of the contributions that they make to better instruction and to higher student motivation and achievement.

Proper administration of schools is vital to the success of the education program. Although the superintendent shoulders most of the responsibility within the policies set forth by the Board, neither the superintendent nor the Board can make all important decisions in individual schools.

The Head teachers and the school staff are in direct, daily contact with students. They are on the spot where learning takes place; therefore, they are most directly responsible for educational results. In keeping with this responsibility, school staff have commensurate authority.

The design of the administrative organization will be such that all schools are part of a single system subject to the policies set forth by the Board and implemented through a single chief administrator, the superintendent/principal.

The district administration priority objectives will be:

1. To implement the management function through a team management approach so as to ensure the best and most effective learning programs through achieving such subgoals as (a) providing leadership in keeping abreast of current educational developments; (b) arranging for staff development necessary to the establishment and operation of learning programs that better meet more learner needs; (c) coordinating cooperative efforts at improvement of learning programs, facilities, equipment, and materials; and (d) providing access to the decision-making process for the ideas of staff, students, parents, and others.
2. To manage the district's various facilities, funds and programs effectively.
3. To provide professional advice and counsel to the Board and to any committees established by Board action.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)  
[ORS 332.505](#)

[ORS 332.515](#)

[OAR 581-022-1720](#)