

# Helix School District 1R

Code: **EEACCA**  
Adopted: 7/2/97  
Orig. Code(s): None

## **Video Cameras on Transportation Vehicles \***

Helix School District #1-R buses will have video cameras as part of a program aimed at improving bus safety through better student management. The superintendent/principal shall develop and monitor procedures for implementing this policy. Video tapes will be subject to behavioral records policies and procedures conforming to existing laws.

### **PROCEDURES**

#### **Parent and Student Rights**

1. Helix School District #1-R shall maintain the videos in keeping with the requirements of confidentiality and in accordance with state and federal regulations.
2. Upon the transportation supervisor receiving a request to view the video tape, the parents will have the right to view the tape.
3. Parents will be notified that the video cameras are in use on the buses.

#### **Storage**

1. All video tapes are the property of Helix School District #1-R. Tapes are stored at the transportation office and can be requested for viewing by parties as described.
2. Tapes will be rotated for taping over the previous day's record, using five tapes so that there will be an accumulation of no more than five school days of transportation. If a tape is pulled for a review, another will be inserted into the cycle.

#### **Viewing Request**

1. Requests for viewing can only be made by bus drivers, school administrators, school board members, transportation representatives, or parents/guardians.
2. Requests for viewing can only be made with the intent to observe a given problem or situation, and work toward a solution.
3. The bus driver and transportation supervisor will have the option of viewing the video first.
4. Requests should be made through the transportation supervisor.

#### **Viewing**

1. Actual viewing can only be done at school-related sites; transportation office, schools, and/or the Helix School District #1-R District office.

2. A written record will be maintained of those who view the tapes, the date of viewing, the date the video was taped, the bus video-taped, and the signature of the viewer.
3. All viewing will include the transportation supervisor of school administration.
4. Upon viewing a given situation, if the viewer feels the situation needs further attention, the transportation supervisor and school administrator would be notified immediately.
5. If necessary, a meeting will be requested between parties involved.

END OF POLICY

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**Legal Reference(s):**

[ORS 30.864](#)

[ORS 192.420 - 192.505](#)

[ORS 326.565](#)

[ORS 326.575](#)

[ORS 336.187](#)

[ORS 339.260](#)

[ORS 342.850](#)

[OAR 581-021-0210 to -0440](#)

[OAR 581-022-1660](#)

[OAR 581-053-0517 \(46\)\(a\)-\(f\)](#)

Education of the Handicapped Act of 1975, as amended, 20 U.S.C. Sections 1400-1427, as amended and renamed Individuals with Disabilities Education Act (IDEA), P.L. 101-476, 104 Stat 1103 (1990), as amended P.L. 105-17 (1997). [P.L. 94-142 is a well-known "short" reference to this federal legislation.]

Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g (1988); 34 CFR Part 99 (2000).

In the matter of A.O., A Minor (March 28, 1988) (Superintendent of Public Instruction Ruling).