

Helix School District 1R

Code: **FEA**
Adopted: 1/8/97
Orig. Code(s): None

Capital Improvement - Educational Program

To ensure that all new and remodeled facilities are designed to best implement the educational program, the superintendent/principal will provide for detailed educational specifications prior to design and construction of new buildings or renovation of existing buildings. These specifications will include descriptions of:

1. All activities that will take place in the building;
2. The curriculum to be housed in the buildings;
3. Specific architectural characteristics desired;
4. The facilities needed, their equipment requirements, and their space relationships to other facility elements;
5. Pertinent budget and other governing factors.

The preparation of educational specifications serves a two-fold purpose:

1. To clarify and consolidate the thinking of administration, staff, Board and community on the needs, desires and objectives of the educational program to be conducted within the proposed new building; and
2. To organize this information in a manner that can be easily and clearly interpreted by an architect.

The Helix School Board, superintendent/principal, staff, student and citizen representatives and the architect should be involved in developing educational specifications. Consultants may be used when deemed necessary by the superintendent/principal and the Board.

END OF POLICY

Legal Reference(s):

[ORS 195.110](#)
[ORS 197.295 - 197.314](#)

[ORS 332.107](#)
[ORS 332.155](#)

[OAR 581-022-1530](#)

Americans with Disabilities Act of 1990, 42 U.S.C. Sections 12101-12213; 29 CFR Part 1630 (2000); 28 CFR Part 35 (2000).