

# Helix School District 1R

Code: **GBCB**  
Adopted: 1/8/97  
Orig. Code(s): None

## Staff Conduct

All staff members have a responsibility to make themselves familiar with, and abide by, the laws of the state as these effect their work, the policies of the board, and the regulations designed to implement them.

Since the realization of district goals is dependent upon the professional behavior of all staff, the following specific responsibilities will be required.

1. Faithfulness and promptness in attendance at work.
2. Support and enforcement of policies of the board and regulations of the school administration during the workday and on official school district duties.
3. Diligence in submitting required reports at the time specified.
4. Care and protection of school property.
5. Concern and attention for their own and the school system's legal responsibility for the safety and welfare of student's, including the need to ensure the students are under supervision at all time.
6. Careful attention to all professional duties, including pupil registration, attendance keeping, pupil discipline, required reports to parents, supervision of pupils, attendance at appropriate meetings, and the request for, care of, and accounting for instructional materials and equipment, as well as effective classroom interaction with students. Fulfillment of all the requirements of the "Position Description - Teachers" and the "Code of Ethics for Educator's" is also required.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)