

Helix School District 1R

Code: **GDD**
Adopted: 1/8/97
Orig. Code(s): None

Hiring of Classified Staff

The superintendent/principal, with Board consent, is authorized to offer employment to candidates to fill vacant classified positions. The employment action will be presented to the Helix School Board for ratification or rejection at their next regular meeting following the date of employment.

Fingerprinting and a criminal records check will be required of all new hires in classified positions. Should the criminal records check indicate convictions of any crime listed as prohibiting public school service by the State Department of Education, the employee will be immediately terminated by the superintendent/principal and Board action to ratify this action will be taken at the next regular meeting of the Board. (See Policy GDDA and GDQ)

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)