

# Helix School District 1R

Code: **KBCA**  
Adopted: 1/8/97  
Orig. Code(s): None

## News Releases

Information about school activities and issues will be provided to the community in a way which will create and maintain a dignified and professionally responsible image for the District.

The procedures listed below will be followed in giving official information to the news media:

1. The Board chairman will be the official spokesperson for the Board, unless this duty is delegated.
2. News releases that are of districtwide interest or that pertain to established district policy will be the responsibility of the superintendent/principal.
3. The superintendent/principal should be advised and approve any news release or media event planned by a staff member.

END OF POLICY

---

### Legal Reference(s):

[ORS 192.640](#)  
[ORS 332.107](#)