

Hermiston School District 8R

Code: **CCG**
Adopted: 7/1/92
Revised/Readopted: 1/4/05
Orig. Code(s): CCA/CF, CCG/CD, CCG/CF

Job Descriptions and Evaluation - Administrators

The superintendent may recommend to the Board necessary vice principals as may be determined by the needs of the schools.

Appropriate job descriptions shall be developed and presented in conjunction with the recommendations.

Vice principals shall be considered administrators in terms of management responsibilities and affiliations.

Assistants to principals, generally used within elementary schools, are full-time teachers and are considered nonadministrative.

Central Office Administrators

Job descriptions for central office administrators will be kept within an appropriate job description book and may be reviewed and/or changed by direction of the superintendent and/or Board. An annual evaluation of central office administrators will be conducted by the superintendent and recommendations presented to the Board at its February meeting.

Building Principals

Job descriptions for principals shall be kept in a job description book and may be reviewed and/or changed by direction of the superintendent and/or Board. An annual evaluation process of principals will be conducted by the superintendent and/or his/her designee.

END OF POLICY

Legal Reference(s):

[ORS 192.660 \(2\)\(i\), \(8\)](#)

[ORS 332.505](#)

[ORS 342.513](#)

[ORS 342.815](#)

[OAR 581-022-1720](#)

Hanson v. Culver School District No. 5 (FDAB 1975).