

Hermiston School District 8R

Code: **EGACA-AR**
Adopted: 8/01/06
Readopted: 12/01/09

District Provided Cellular Telephones

District-owned cellular telephones may be purchased and authorized for staff use in accordance with the following:

Cellular-Telephone Authorization

Cellular telephones may be assigned or made available by the superintendent or their designee when it is determined that:

1. The assignment of a cellular-telephone to the employee is a prudent use of district resources;
2. The employee's job responsibilities require the ability to communicate frequently and access to a district or public telephone is not readily available;
3. The employee's job responsibilities involve situations where immediate communication is necessary to ensure the security of district property or safety of students, staff or others while on district property or engaged in district-sponsored activities.

Cellular Telephone Use

1. Cellular telephone are provided specifically to carry out official district business.
2. Cellular telephones are not to be loaned to others.