

Hermiston School District 8R

Code: **EH**
Adopted: 12/01/09

Electronic Data Management

The superintendent will provide for the preparation and maintenance of district records and reports and other records and reports as are required by law.

Electronic records will be kept in accordance with administrative regulations as prescribed in administrative regulation EH-AR - Electronic Data Management.

The district will comply with all other state and federal laws and regulations concerning the custody and maintenance of public records. Employees will be made aware of the expectations outlined in this policy and administrative rule through appropriate training and/or review as determined by the superintendent or their designee.

END OF POLICY

Legal Reference(s):

[ORS 192.001 - 192.505](#)
[ORS 192.650](#)
[ORS 326.565](#)
[ORS 326.575](#)
[ORS 336.187](#)

[OAR 166-405-0010 to 166-415-0010](#)
[OAR 581-015-0055](#)
[OAR 581-022-1610](#)
[OAR 581-022-1660](#)
[OAR 581-023-0006](#)
[OAR 581-053-0008](#)

Cross Reference(s):

DIE - Audits
DJ - District Purchasing
DJC - Bidding Requirements
EBBB - Injury/Illness Reports
EEBD - Transportation Records and Reports
EF - Management of Food Services
GBL - Personnel Records
IGBAB/JO - Education Records/Records of Students with Disabilities
JO/IGBAB - Education Records/Records of Students with Disabilities