

**Hood River County  
School District**

Code: **ECAAA-AR**  
Revised/Reviewed: 2/08/06  
Orig. Code(s): 6180

**Employee Identification Badge System**

Staff members issued an identification badge will be subject to the following requirements:

1. Identification badges are the property of the district for use by district employees. Any employee lends his/her identification badge or a duplicated badge will be subject to disciplinary action;
2. All identification badges are to be worn in plain sight when the employee is engaged in the performance of district duties while on district property;
3. A report of a lost or stolen badge must be made to the appropriate administrator immediately and arrangements for a replacement badge will be made in the building or at the district office;
4. The district will not disclose the identification badge or a duplicate of the photograph used on the badge without the written consent of the employee.