

Use of Audio and Video Recordings for Safety Purposes Procedures

The purpose of installing audio or video recording devices is to help ensure the health, welfare and safety of all employees, students and visitors to district property, and to safeguard district facilities and equipment.

1. The district may install audio and video recording devices in common areas, peripheral areas, buses and other spaces when there is a concern regarding the health, welfare and safety of employees, students or visitors or to safeguard district facilities and equipment.
2. Audio or video recording devices will only be installed in classrooms when the superintendent or designee is notified of the need to protect the health, welfare and safety of an employee, student or visitor or to safeguard district facilities and equipment.
3. Teachers may request to have audio or video equipment installed when they are concerned about the health, welfare or safety of themselves, other employees, students or visitors to district property or about safeguarding district facilities and equipment.
4. Under normal circumstances, the superintendent or designee will review the issue of concern, discuss that concern with the teacher(s) assigned to that classroom, will consider any input provided by the teacher(s), and will notify the teacher(s) of the decision to install or not install the equipment.
5. Audio or video recordings will not be used for evaluation of teacher's performance of his/her job duties and responsibilities without the written permission of the teacher.