

# Hood River County School District

Code: **JECBA-AR**  
Revised/Reviewed: 7/11/07; 5/8/17  
Orig. Code(s): 9136

## Admission of Foreign Exchange Students

### Enrollment

For purposes of this administrative procedure, “foreign exchange students” are students from a foreign country eligible for enrollment for the entire school year. In determining the number of exchange students who will be admitted to district schools in a given year a ratio of 1 to 200 students will be allowed. In addition, every effort will be made to balance the number of exchange students to be admitted with a number of district students currently participating in exchange, to limit the financial impact on the district, and to provide for a broad cultural and ethnic representation; however, one spot will be reserved for the Tsuruta Sister City Program. The principal, with the approval of the superintendent, may review yearly the ratio requirement in consideration of unique building and staffing requirements.

### Authorization

Exchange relationships, as described in this section, will be established by the district only with organizations which have received High School Exchange Visitor Program designation by the Office of Youth Exchange, U.S. Information Agency. Foreign exchange students will be admitted only on a one-year maximum basis. Students are required to attend school full time. All foreign exchange students must pass an English proficiency examination prior to admission.

### Application

All applications and arrangements for enrollment must be made by July 1 of the preceding school year. Only students who are between the ages of 16 and 19 will be admitted and only those students who are within the last three years of high school. Students who have graduated from a high school in another foreign country will not be allowed to participate in this program. An exception would be if their graduation requirements only include an 11 year school system. Credits for the year will be allowed the student. Any student not completing a full year will not be given credits for work not accomplished.

All High School Exchange Visitor Program students must follow and comply with all laws, rules, regulations and policies of the Department of Justice, Immigration and Naturalization Service, State of Oregon and local school district. Failure to do so will cause the student’s immediate release from district schools.

Application for student enrollment in district schools must be submitted to the appropriate principal prior to admittance and registration, along with the following information:

1. Oregon Certificate of Immunization;
2. Power of Attorney from sponsoring organization, or parents of the student applicant giving custody to an adult (21 years of age or older) who is a bona fide resident of Hood River County. The parent’s signature must be notarized;

3. A copy of all school records and transcripts, including the grade level of the student.

Short-term exchange visitor program students will follow all pertinent aforementioned requirements unless specific arrangements have been made with the superintendent prior to arrival.

Upon receiving all necessary documentation, the principal will submit a letter indicating recommendations regarding acceptance or rejection of the student's request. This will be forwarded to the superintendent for approval or denial.

Any appeals regarding these programs will terminate with the superintendent's decision. The appeal may not be carried to any other level.

**Short-Term Exchange Visitor Programs:**

U.S. Senate Exchange program and others approved by the superintendent shall be honored, provided those students do not interfere with the ordinary conduct of classes in which they enroll on a temporary basis of less than a semester. This program is limited to nine weeks or less for those students who are between the ages of 12 and 19. While these students follow normal class schedules, they will receive no grade or credit as a result of the experience. A program of this nature will be at the discretion of the superintendent.