

Assignment of Students to Classes**

The assignment of students and classes to teachers is the responsibility of the principal. In all assignments, the student's welfare shall be foremost.

1. Parents shall have the right to discuss student class assignments with principals and have the right to request placement of their student. Such requests should be made known prior to June 1 of the school year in question.
2. Any desire to change class assignments during the school year may be discussed with the principal.

Schools offering optional programs shall offer such programs to all students. Final selection of students for a program remains the responsibility of the principal. The principal shall be responsible for developing guidelines in the selection of students for optional programs. Guidelines for student selection shall adhere to Oregon laws and reflect the program goals.

Elementary Teacher Requests

When more than one classroom exists per grade level, parents may have an interest in requesting a particular teacher. When this situation occurs, the following guidelines shall apply:

1. All teacher requests shall be due no later than the last day of school of the preceding school year. No requests shall be accepted after this date;
2. Teacher requests shall be predicated upon educational, social and emotional concerns regarding the most appropriate fit between child and teacher;
3. Requests for a given teacher because the parent's child expects to have friends in the class or because the parent has heard rumors about a teacher shall not be honored;
4. Parents must complete a teacher request form and submit it to the office by the last day of school to have the request considered;
5. The elementary principal shall have sole authority and final say in placing children in classrooms. Consideration shall be given to student-teacher ratio, boy to girl ratio, high average and slow learners, number of TAG and special education students, behavioral problems and other important considerations.

END OF POLICY

Legal Reference(s):

[OAR 581-021-0045](#)

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