

InterMountain Education Service District

Code: **BCE**
Adopted: 1/19/11

Board Committees

All action by the Board, legislative or administrative, shall be by the Board as a unit. No special committee or individual member of the Board shall exercise any administrative responsibility with respect to the ESD.

Committees of three or fewer Board members may be appointed by the Board chair for specific purposes after the forming of such committees has been approved by Board action. Committees shall exist only until their specific services have been completed, and no later than the end of the fiscal year in which the appointment occurred.

The function of special committees will be fact-finding, deliberative and advisory rather than legislative or administrative. The committee will make recommendations directly to the Board as a whole, which alone may take action. Committee meetings may be called by the Board chair, the committee chair or any committee member.

The Board and its committees may sit in executive sessions to discuss matters when such sessions are required or permitted by law.

All matters referred to a committee will be thoroughly investigated. A committee will not have the power to act for the Board except as the Board has specifically authorized, but will make recommendations to the Board. Committee recommendations and reports will become an official part of Board minutes.

A Board committee may appoint, subject to Board approval, advisory members from the staff, component school district staff and students of the district. Advisory members will be instructed in the committee's functions and their status. These members may not be included in considering whether a quorum of the committee is present, nor may they vote on recommendations to be made to the Board. Either an advisory member or an ex-officio member may present a written minority report to the Board.

END OF POLICY

Legal Reference(s):

[ORS 192.610 - 192.690](#)
[ORS 334.125](#)