

# InterMountain Education Service District

Code: **BFC**  
Adopted: 1/19/11

## **Adoption and Revision of Policies**

Adopting new policies and changing or repealing existing policies are solely the Board's responsibilities. Policy will be adopted and amended or repealed only by the affirmative vote of a majority of board members. Such action will be scheduled on the agenda of a regular or special meeting.

Proposed policies or policy changes and repeal of existing policies will be presented in writing for consideration by the Board.

To permit time for studying all new policies or amendments to policies and to provide an opportunity for interested parties to react, proposed policies or amendments may be presented as a board agenda item in the following sequence:

1. Distribution with agenda for a first reading;
2. First reading of proposed policy or policies will include any response from the superintendent, report from any board or advisory committee assigned responsibility in the area, and board discussion and directions for any redrafting. During discussion of a policy proposal, the views of the public and staff will be considered. Amendments may be proposed by board members. An amendment will not require the policy go through an additional reading except as the Board determines that the amendment needs further study and an additional reading would be advantageous;
3. Second reading of proposed policy or policies will include any response from the superintendent, report from any board or advisory committee assigned responsibility in the area, and board discussion and directions for any redrafting. During discussion of a policy proposal, the views of the public and staff will be considered. Amendments may be proposed by board members. An amendment will not require the policy go through an additional reading except as the Board determines that the amendment needs further study and an additional reading would be advantageous.

When, in the best interest of the ESD, the Board may adopt policy at the first meeting in which it is presented.

Policies and amendments adopted by the Board will be attached to, and made a part of, the minutes of the meeting at which they are adopted, will be included in the ESD's policy manual, and will be distributed to staff.

END OF POLICY

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**Legal Reference(s):**

[ORS 334.125\(7\)](#)

[OAR 581-024-0240](#)

**Cross Reference(s):**

BCE - Board Committees

BFG - Board Policy Review