

InterMountain Education Service District

Code: **EEBA**
Adopted: 11/28/17

District Vehicles

The district maintains a fleet of vehicles for use by staff for work-related in-town and out-of-town travel. These vehicles may be driven only by district employees having a valid driver's license and proof of insurance.

The district shall deny use of district-owned vehicles to any employee who: 1) has not been authorized by the district to drive fleet vehicles; 2) has a restricted or suspended driver license for a cause involving the unsafe operation of a motor vehicle or because of driving record; 3) has a record of more than two moving violations within the past three years; 4) has been convicted for operating a vehicle under the influence of drugs or intoxicants.

The district reserves the right to deny use of district owned vehicles to any employee who has been cited for operating a vehicle under the influence of drugs or intoxicants; or who has been involved in a motor-vehicle accident when driving a district-owned vehicle.

Volunteers, parents, students, student teachers, and workers leased through temporary service companies are not authorized to operate district-owned vehicles. Component district employees, board members and government agencies are allowed to use district-owned vehicles with prior approval.

The superintendent or designee will develop procedures to support this policy. All drivers operating district-owned vehicles shall use seat belts. Failure to do so is grounds for discipline, up to and including dismissal.

The driver of any district-owned vehicle is responsible for determining that the proper number of seat belts is available for the passengers, and their use is required.

END OF POLICY

Legal Reference(s):

[ORS 334.125](#)
[ORS 801.455](#)
[ORS 811.210](#)

[ORS 820.105](#)
[ORS 820.110](#)
[ORS 820.120](#)

[OAR 437-002-0220](#) to -0227

Cross Reference(s):

EIA - Insurance Programs