

InterMountain Education Service District

Code: **KGF/EDC**
Adopted: 1/19/11

Authorized Use of ESD Equipment and Material

The Board believes that although ESD equipment is purchased by taxpayers, the equipment is primarily purchased to provide for and/or enhance ESD programs and services. It is the ESD's responsibility to protect and maintain this equipment. The administration will be also responsible for establishing guidelines concerning equipment which may be used by the public and conditions under which it can be used. Equipment will be available only to the ESD's community members and ESD employees and authorized use shall be consistent with ORS Chapter 244 and Oregon Government Standards and Practices Commission Guidance.

In all cases of public use, equipment shall not be used for private financial gain. An equipment use form must be submitted and approved, and all conditions outlined on the attached ESD equipment list must be adhered to. Fees for the use of equipment may be charged and will be based on the fair market price for the rental of "similar equipment." In the event of "excessive damage," a fee will be determined according to repair or replacement costs. Transportation of borrowed equipment will be the user's responsibility.

END OF POLICY

Legal Reference(s):

[ORS Chapter 244](#)
[ORS 334.125\(7\)](#)

[OAR 581-024-0240](#)
[OAR 584-020-0040](#)

OR.ETHICS COMM'N, OR. GOV'T ETHICS LAW, A GUIDE FOR PUBLIC OFFICIALS (2008).

Cross Reference(s):

KG - Community Use of ESD Facilities