

## Minutes of Board Meetings

### Public Requests for Copies of Recorded Minutes

1. Copies of all Board meeting recordings are posted on the District 9 website at [www.eaglepnt.k12.or.us](http://www.eaglepnt.k12.or.us).
2. The public and patrons of the district may receive, upon request, copies of recordings by completing a Public Records Request for Student Education Records (Board policy KBA-AR) and submitting it to the superintendent's office.
3. The recording will be copied to a flash drive. The set cost for a flash drive and labor will be \$5.00.
4. Requested recordings will be copied to the flash drive and notice will be given that it is available at the district office for pick up.

### Board Member Requests for Copies of Recorded Minutes

1. Copies of all board meeting recordings are posted on the District 9 website at [www.eaglepnt.k12.or.us](http://www.eaglepnt.k12.or.us).
2. Board members will receive, upon request, copies of recordings by contacting the superintendent.
3. A flash drive will be provided by the district at no charge upon request. Board members should bring their flash drive to the Board meetings or drop off at the district office.
4. Requested recordings will be copied to the flash drive. Board members will be notified when it is available at the district office for pick up.

Executive session minutes will be kept in written format. Content discussed in executive sessions is confidential and must not be made public.