

News Media Services at Board Meetings

The Board encourages media representation at all Board meetings excepting executive sessions.

1. A copy of the agenda and agenda materials will be sent in advance to members of the working press who request it. Additionally, all reports approved by the Board shall be considered matters of official record and shall also be made available to the press. However, reports-in-progress on which the Board has taken no final action shall be released only upon the Board's authority as "draft copies."
2. In order that the Board may transact its business with dispatch, questions from the press will not be entertained while meetings are in progress. However, a representative of the Board will be available after each meeting to answer reporters' questions and to clarify points of discussion and action.
3. When individual Board members receive requests from news media representatives for information about Board meetings, members shall refer the information seekers to the Board chairman who shall be the spokesman for the Board except as he/she specifically delegates this responsibility to others.
4. In the event that representatives of the news media are unable to attend a meeting, they shall be provided a copy of the minutes.
5. Radio and television stations desiring to report proceedings of meetings of the Board from the floor of the assembly room are requested to seek clearance from the superintendent at least 24 hours before the meeting is held, to ensure that adequate facilities are available.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)