

Jackson County School District 9

Code: CCG
Adopted: 11/14/01

Licensed Evaluation - Administrators/Confidential Employees

The superintendent will implement and supervise an evaluation system for administrative personnel/confidential employees. He/She will report to the Board annually on the performance of all administrators/confidential employees and make recommendations regarding their employment and/or salary status.

Formal evaluations will be made at least biennially. They shall be conducted according to the following guidelines:

1. Evaluative criteria for each position will be in written form and made available to the administrator/confidential employee;
2. Evaluations will be made by the superintendent and/or designee;
3. Evaluations will be in writing and discussed with the administrator/confidential employee by the person who makes the evaluation;
4. The administrator/confidential employee being evaluated will have the right to attach a memorandum to the written evaluation and right of appeal through established grievance procedures if applicable.

END OF POLICY

Legal Reference(s):

[ORS 192.660 \(1\)\(i\)](#)

[ORS 332.505](#)

[ORS 342.513](#)

[ORS 342.815](#)

[OAR 581-022-1720](#)

[Hanson v. Culver School District No. 5 \(FDAB 1975\)](#)