

**Jackson County  
School District 9**

Code: **DLC**  
Adopted: 11/15/84  
Readopted: 11/14/01; 12/09/15  
Orig. Code(s): 6170; 6717

**Expense Reimbursements**

The Board recognizes that certain expenses are incurred by district employees in carrying out authorized duties. Administrative regulations for the approval and the reimbursement or disbursement of travel/expense funds will be developed by the superintendent.

All approval and reimbursement procedures must be followed prior to reimbursement.

Superintendent travel will be at the direction of the Board.

END OF POLICY

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**Legal Reference(s):**

[ORS 294.155](#)

[ORS 332.107](#)

[OAR 581-022-1660](#)

I.R.C. § 162 (2006); Business Expenses, 26 C.F.R. 1.162-1 (2006).

INTERNAL REVENUE SERVICE, PUBLICATION 463: TRAVEL, ENTERTAINMENT, GIFT AND CAR EXPENSES.