

Use of Feature Films/Videos in the School**

Instructors are required to preview all film media before showing to students. Prior to showing a feature film/video, the instructor must seek the written approval of the administrator. At least five days prior to the showing, the instructor shall submit to the administrator, in writing, the following information about the film:

1. Title and brief description;
2. Purpose for showing the film;
3. Match with course objectives;
4. Proposed date of showing;
5. When and how parents will be notified, or if necessary grant consent;
6. Audience rating and reason for rating (if PG, PG-13 or R).

Recognizing that the rating system is a voluntary system sponsored by the Motion Picture Association of America and the National Association of Theater Owners, instructors should pay close attention to the presence of adult themes, language, violence and sex/nudity. These are all criteria of interest and concern to parents and the school Board. For this reason, instructors should strive to use edited versions of PG-13 or R films, when possible. Additionally, instructors should consider using excerpts rather than entire films to maximize instructional time. If the learning objective can best be met by showing the film in its entirety, teachers should indicate so by citing specific objectives and alignment with course curriculum. When a film is not rated by the Motion Picture Association of America and the National Association of Theater Owners, it must be available to administration for preview. After administrative approval for content, instructors will comply with the parent notification process.

Parent notification should include the name of the course and the film, when the film will be shown, the film's rating, a brief explanation of why the film has that rating, a description of the film or excerpt and an explanation of how the use of the film relates to the course or lesson objectives. Notification shall provide at least five days for parental response before the use of the film. A parental permission slip shall include the notification and a place for the parent to designate their permission.