

# Jackson County School District 9

Code: **JECB-AR/  
JECBB-AR/  
JECC-AR/  
JECF-AR**

Adopted: 4/12/90  
Revised/Readopted: 12/8/03  
Orig. Code(s): 5106

## **Admission of Nonresident and Resident Students**

### **Attendance Areas**

Boundaries established by the district determines school attendance areas. The primary residence of the **parent** or **legal guardian** within school attendance areas determines the neighborhood school assignment of the student. Students are expected to attend the school serving their place of residence unless an option to transfer to another district school or to an out-of-district school has been provided by the district to meet the requirements of the No Child Left Behind Act of 2001 (NCLBA), state law or Board policy.

### **Neighborhood School**

Is defined as the school in which a student **should attend** according to established school attendance boundaries.

### **Interdistrict (outside District #9) Transfer Enrollment Request**

1. Any parent(s) or legal guardian of a student, who is not a resident of the Jackson County School District #9, who wishes to enroll one or more of his/her students within one of the district schools, must complete an interdistrict transfer enrollment application annually.
2. A student under suspension or expulsion shall be ineligible to enroll in the Jackson County School District #9.
3. The district reserves the right to accept/reject nonresident students based upon the availability of space, resources, personnel, appropriate programs and a positive review of education records.
4. It is the responsibility of the parent or legal guardian to provide transportation.

### **Intradistrict (District #9 schools) Transfer Enrollment Request**

1. Any parent(s) or legal guardian of a student within the district in grades K-8 requesting to attend a school other than the neighborhood school must complete an intradistrict transfer enrollment application annually.
2. In-district parent(s) or legal guardian(s) who moves from one school attendance area to another and wishes to have his/her student(s) remain in his/her former neighborhood school must complete an intradistrict transfer enrollment application.
3. It is the responsibility of the parent or legal guardian to provide transportation.

### Student Intradistrict Transfer Procedure

1. A Student Transfer Application may be obtained at the student's neighborhood school or at the district office.
2. Parent(s) or legal guardian(s) needs to complete the Student Transfer Application and submit it first to the student's neighborhood school. Following acceptance by the student's neighborhood school, transfer must be submitted to the receiving school for approval. This must be done annually.
3. Transfers may be approved by the requested school, if the following conditions exist:
  - a. Grade-level class(es) requested must not have more than the following number of students: K-1 not more than 23, 2-3 not more than 25, 4-5 not more than 27 and 6-12 not more than 160 students per teacher;
  - b. The following ratios will be used for special education programs:  

Grades K-12	Average ratio: 16 to 1 <sup>1</sup>
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  - c. In the event that an in-district parent moves from one school attendance area to another **after the first nine weeks**, the parent may complete an Intradistrict Transfer Application to allow his/her student to remain at the school he/she is currently attending for the balance of that school year.

Transfers requested after the start of school will be considered by the requested school, if the following conditions exist:

- a. Grade-level class(es) requested must not have more than the following number of students: K-1 not more than 23, 2-3 not more than 25, 4-5 not more than 27 and 6-12 not more than 160 students per teacher;
- b. Special education program needs can be met and space is available.

Requested school procedures include:

- a. Completion of the appropriate interdistrict or intradistrict transfer request form;
- b. Once the request is approved or denied, a copy of the form is provided to parent or legal guardian;
- c. If the request is denied, parents will be notified and their transfer form will be kept on file for the requested year should space become available.

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<sup>1</sup>Ratio Formula – Total number of special education students per building divided by total number of resource teachers.

Should the number of new applicants exceed the number of available slots, names will be taken on a first come, first served basis with priority given first to employee requests, followed by in-district transfers and then nonresident requests.

The Jackson County School District #9 or the receiving school within the district shall notify the applicant of conditional approval and, if denied, will include written explanation of the denial. Students will not be given final approval until school begins in the fall when enrollment figures are available. Parents will be notified of final approval in a timely manner.

### **Revoking Student Transfers**

Student transfers may be revoked at any time, based on poor attendance, misbehavior and academic performance unless the transfer was required by the NCLBA.

### **Conditions**

Interdistrict and intradistrict transfer applications will be granted only on the condition that the parent or legal guardian assumes responsibility for the transportation and regular attendance of the student.

This request is valid only during the school year for which it is issued. The transfer remains valid only while the conditions stated in the policy are maintained. Parents or legal guardians who enrolled a student within a particular school under a false address, e.g., grandparent's address, will not be allowed to request a transfer and will be expected to enroll the student at the proper school or district.

Though the Board recognizes that its primary responsibility is providing an adequate education for students who live in the Jackson County School District #9, it also realizes the need to provide benefits of importance to its employees. In this regard, the Board has authorized the acceptance of nonresident employee's students into the Jackson County School District #9. Each school will be authorized to accept the transfer of nonresident employees' students into the school as outlined in this administrative regulation.

The superintendent or designee, at his/her discretion, may agree to consider an individual modification should a need arise.

### **Parent Initiated**

The attending district will charge tuition if a parent wishes to enroll his/her student in another school district unless a signed interdistrict mutual agreement is in place.

### **School District Agreement**

In the event that a district does not offer an educational program for all students who reside in that district, districts may enter into agreements for the attendance of those students (examples: Applegate District, grades 9-12, and Pinehurst District). In this case the sending district will pay tuition to the receiving district.

**Superintendent Initiated**

Districts may enter into agreements with one another for nonresident students by way of a written agreement between the districts. Reasons for such an agreement might include academic programs, unusual transportation issues and the general welfare of students. In the event of such an agreement, the State School Fund moneys will follow the attendance of the student. No tuition other than the State School Fund moneys will be charged. The student will be reported as a nonresident student, and the sending district will pay State School Fund moneys to the receiving district.