

Jefferson School District 14J

Code: CH
Adopted: 5/13/19

Policy Implementation

The superintendent is responsible for implementing the Board's policies and interpreting them to staff, students and the public. Other administrators also share in this responsibility.

Some board policies require implementing an administrative regulation. Whenever appropriate, the superintendent will develop these administrative regulations, in consultation with principals, staff members and other persons and groups and the superintendent will submit them to the Board for review or approval as appropriate.

Policies officially adopted by the Board and other administrative regulations formulated to implement adopted Board policies will be included in the *School Board Policy Handbook*. Staff and student/parent handbooks will be used for disseminating policies and administrative regulations to persons directly affected by them. The Board's policy manual will be available for inspection at the district office to any district employee or member of the public during regular office hours. Each district employee will be specifically notified of the existence and availability of personnel policies.

Principals are authorized to establish rules and procedures for the staff and student bodies of their schools as long as these rules and procedures are consistent with board policies and administrative regulations established by the Board and superintendent.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)
[ORS 332.505](#)

[OAR 581-022-2305](#)
[OAR 581-022-2405](#)