

Jefferson School District 14J

Code: **EEBB-AR**
Adopted: 3/08/10

Use of Private Vehicle for School Business

This form must be completed and sent to the School Office at least three days before date of activity.

Completed by District Employee Coordinating Activity:

1. Employee Coordinating Activity: _____
2. Date of Activity: _____
3. Activity: _____
4. Number of students estimated to transport: _____
5. Estimated time of departure _____
6. Estimated time of return: _____

Completed by Driver:

[NOTE: Driver must have \$100,000 single limit property/bodily injury liability coverage, as indicated on the insurance declarations page attached here.]

1. Person Driving: _____
2. Driver's License Number: _____
3. Date of Birth: _____
4. Vehicle you will drive: YEAR __ MODEL _____ MAKE _____
5. Do you have a seat belt for each passenger? _____

The vehicle used must contain an adequate number of seat restraints, including when applicable, a child safety system for a child who weighs less than 40 pounds, regardless of age, and the adult driver requires their use. The child safety system must elevate the person so that a safety belt or safety harness properly fits the individual and meets the minimum standards and specifications of law. A person who weighs over 40 pounds and who is under four feet nine inches and under eight years of age must be properly secured with a child safety system that elevates the person so that a safety belt or harness properly fits the person. A person who is taller than four feet nine inches or eight years of age or older must be properly secured with a safety belt or harness that meets the requirements under ORS 815.055. The driver is responsible for not placing children under the age of 13 in the front seat of a vehicle equipped with passenger-side air bags.

10. Have you had a traffic violation in the past year? _____
11. Have you had a DUII in the past five years? _____

Driver's signature _____