

## **Admission of Foreign Exchange Students**

### **Administrative Regulations**

1. The administration will insure that the exchange students receive all benefits awarded other students.
2. The administration will insure that exchange students are enrolled in a core curriculum that is based on interest and competence levels and will include an English class and an American history class.
3. In order to assist exchange students during their initial adjustment period, a teacher will be appointed advisor/facilitator for the student.
4. The administration will insure that exchange students provide documentation of English language proficiency prior to admission.
5. Exchange students are responsible for following all rules and regulations pertaining to all students as established by the Board of Education. The high school administration reserves the right to terminate attendance if the student does not comply with the high school academic, attendance and behavioral standards that apply to all students.
6. Host families of exchange students are the guardians of the exchanged students in reference to school/home communications, student discipline and student recognition. They assume full responsibility for the student.
7. Exchange programs desiring to place a student the following school year must notify the principal by April 1 of the school year preceding the desired placement. By June 1, they must provide the principal with the name of the student, country of residence, transcripts, documentation of English proficiency and other pertinent information. Applications submitted after July 1 will be accepted at the discretion of the administrator. After reviewing the information, a faculty committee (consisting of the assistant principal, counselor and an English teacher) will recommend approval or rejection to the principal based on the ability of the district to accommodate the educational and cultural needs of the exchange student.
8. The student, host family or sponsoring organization will provide payment of all dues and fees.