

**Jefferson County
School District 509J**

Code: **IGDG**
Adopted: 10/21/81
Readopted: 2/26/07; 7/23/18
Orig. Code(s): IGDG

Student Activity Funds

The Board defines “student activity funds” as those funds that include all monies raised or collected by and/or for school approved student groups, excluding those monies budgeted in the general fund.

Student activity fund monies shall be collected and expended for the purpose of supporting a school’s co-curricular activities program.

1. Student activity funds shall be administered within each school.
2. The principal and the person in charge of the student activities program shall be responsible for administration of the building student activity funds.
3. The student treasurer of the school recognized student government organization may serve as a representative of that organization in partial administration of the building student activity funds.
4. All student activity fund monies shall be receipted and deposited according to district policy and acceptable accounting procedures. Principals may authorize student deposits in an interest bearing checking account.
5. All student activity fund expenditures must be approved by at least the principal and the person in charge of the student activities program.
6. All expenditures from the general account of student activity funds must also be approved by the school recognized student government organization.
7. All expenditures from a specific account of student activity funds related to other school recognized student groups must be approved by the members of that organization and their staff advisor.
8. Student funds should generally not be used for materials and services normally budgeted within the general fund.

END OF POLICY

Legal Reference(s):

[ORS 294.305 to -294.565](#)
[ORS 328.441 to -328.470](#)

[OAR 581-022-2260\(2\)](#)