

# Jewell School District 8

Code: **CC/CCB**  
Adopted: 9/21/92  
Readopted: 8/18/08  
Orig. Code(s): CC/CCB

## **Administrative Organization/Line and Staff Relations**

The Board's legal authority will be delegated through the superintendent to the administrative staff as shown in the Board-approved organizational structure chart of the district.

Lines of authority on the chart represent direction of authority and responsibility.

Staff will be expected to refer matters requiring administrative action to the administrator to whom they are responsible. That administrator will refer such matters to the next higher administrative authority when necessary. Additionally, all personnel are expected to keep the person to whom they are immediately responsible informed of their activities by whatever means the person in charge deems appropriate.

Lines of authority should not restrict the cooperative working relationship of all staff members in developing the best possible school programs and services. In addition, this policy does not restrict protected labor relations communication of bargaining unit members. The established lines of authority represent direction of authority and responsibility. When the staff is working together, the lines represent avenues for a two-way flow of ideas to improve the program and operations of the school system.

The superintendent may reorganize lines of authority and revise the organizational chart subject to Board approval of major changes and creation or elimination of positions. The Board expects the superintendent to keep the administrative structure current with the needs for supervision and accountability within the school system.

END OF POLICY

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### **Legal Reference(s):**

[ORS 332.505](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

Lebanon Education Association/OEA v. Lebanon community School District, 22 PECBR 323 (2008)