

Scholarships and Student Awards

The superintendent/principal will maintain a calendar of events for awarding of scholarships and certificates of accomplishments to students and student/athletes.

1. The superintendent/principal will review and approve proposed trophies, prizes, scholarships or other awards from school established committees and activities.
2. The professional staff will maintain a set of criteria and procedures for presenting awards to students for scholarships and distinguished services in school activities.

The administration will maintain an active file of academic and non-academic scholarship available to the students of the district.

This file will be readily available for students to review throughout the year. A binder should be maintained at the circulation counter in the library and kept up to date.

The Jewell School District Student Scholarship Committee will be advised by the superintendent/principal as an ex-officio member of the committee.

1. The superintendent/principal will assure a standing committee is kept active for the distribution of district funds according to the approved by-laws. Board members are to be elected bi-annually. A list of community members and teaching staff willing to participate will be maintained.
2. The superintendent/principal will set a timeline for the school and non-school scholarship(s) awards to take place.

The superintendent/principal will seek guidelines from non-school donors who wish to have Jewell students submit applications. The superintendent/principal may seek permission from non-school donors for award presentation at scheduled school celebrations.

Extra-curricular and co-curricular events, including but not limited to athletic participation, awards should follow these guidelines:

1. The superintendent/principal will review and approve proposed trophies, prizes, scholarships or other awards from athletic participation or extracurricular activities.
2. The professional staff will maintain a set of criteria and procedures for presenting awards to students for athletic participation and distinguished services in school.

All honors (school and non-school), awards and scholarships will be conferred under the supervision of the superintendent/principal.

Bylaws
Academic Scholarship Committee
Jewell School District
March15, 2010

1. The name of this organization shall be Jewell School District Academic Scholarship Committee. The committee will adhere to policy IFKC and IFKC-AR as adopted.
2. The objectives of this organization are to promote post secondary education for the students of Jewell School by reviewing applications and awarding scholarship funds made available by the Jewell School Board.
3. The board of directors of this organization shall be:
 - a. Chairperson, appointed by the committee of seven.
 - b. Five members appointed in the following manner:
 - i. One member will be an active, elected member of the Jewell School Board, elected by the members of the School Board.
 - ii. Two members will be certified Jewell School District staff members (counselor and staff member).
 - iii. The Superintendent or his/her designee will serve as a member of the Scholarship Committee.
 - iv. One member of the Site Council who is not a Jewell School employee will be appointed to serve on the Scholarship Committee. (This member shall not have a graduating senior).
 - v. One member of the Parent Teacher Organization (Jewell School P.T.O.) who is not a Jewell School employee will be appointed to serve on the Scholarship Committee. (This member shall not have a graduating senior).
 - vi. The Jewell School Business Manager will serve as a member of the Scholarship Committee.
 - c. Initial Scholarship Committee appointments will be made at the March 2010 Board meeting. Subsequent appointments will be made at the first meeting of the year.
 - d. The committee members shall perform the duties described in the parliamentary authority of these bylaws.
 - e. The committee members shall serve overlapping two-year terms. Beginning in 2010 one Staff member, the Site Council member, and the PTO member will have a beginning two-year term, and the others will have a beginning three-year term. All subsequent terms will be for a two-year duration.
 - f. In the event a Scholarship Committee Member is unable to complete their term of office, the remaining committee members shall select a replacement to complete the remainder of the term.
4. The rules contained in the Modern Edition of Robert's Rules of Order shall govern this organization in all cases where they are not inconsistent with these bylaws and any special rules of order the organization may adopt.
5. These bylaws may be amended through a 1st and 2nd reading over the course of two meetings. Approval of the changes will go through the committee chair to the superintendent with a final approval by the school board.
6. All scholarship recommendations are to be made to the school board for final approval at the May Board Meeting. Students will be notified prior to graduation.

Guidelines for the Jewell School District Academic Scholarship

1. Scholarships in the amount of \$3,000.00 will be awarded to graduating seniors who meet all criteria. The scholarships are to be divided into two (2) \$1,500 awards, renewable in the second year, as long as all requirements have been satisfied and the appropriate paperwork has been submitted.
 - a. Distribution Protocol: Scholarship funds may be disbursed at the quarter or the semester.
 - b. All students who “exceed” OAKS 10th grade benchmark assessments will receive \$250.00 for each benchmark they exceed to a maximum of \$1,000.00. This will become effective with the graduating class of 2011. It is the intention of the school district to divide the amount over the two years. Petitions for different distribution may be made to the Superintendent.
2. To remain eligible during the first year the student must finish each quarter/semester with a 2.5 GPA. If they do not then they will not receive that portion of their scholarship the next quarter/semester.
3. To be eligible to renew the scholarship the second year the student must finish with a Cumulative GPA of 2.5 or better, and submit a letter of intent along with an official transcript.
4. The scholarship will be paid directly to the post-secondary institution at the beginning of the quarter or semester of the school year. The post-secondary institution will then issue the money as per Jewell School District’s request (see Appendix 1). Students who qualify for a second year will receive the \$1,500 during the first quarter/semester of the school year. Eligibility for the scholarship expires (4) years after graduation. If a student joins the armed forces (Army, Navy, Marines, Coast Guard or Air Force) after graduating from high school and remains in service past the four year expiration date of the scholarship, the veteran is eligible to receive the scholarship upon being discharged from the military.
5. Scholarship may apply to tuition, books, university provided housing or board, and other expenses incurred through the schools business office.
6. Students must have a 2.5 cumulative GPA to apply and have been a full time Jewell student during their senior year, and attended Jewell the majority of their previous three (3) years.
7. Students must maintain a 2.5 GPA, or maintain satisfactory progress toward program completion, each term to continue the scholarship throughout the year. Transcripts, or proof of progress, must be submitted to the school district at the end of each academic year for subsequent year’s distribution. Conditions can be modified with the consent of the counselor and the superintendent or at the discretion of the Board.
8. Student must be enrolled as a full-time student (or equivalent) and courses must show progress toward their Educational Plan.
9. Students must have a 90% attendance rate during their high school career; however consideration will be given for unique circumstances.

10. Awarding of the scholarship is based upon the consideration of the following:
 - a. An essay written by the student, (1) setting out their goals for their future and how their further education will help attain these goals, (2) where they plan to attend and why they chose this particular school, and (3) leadership roles and character displayed in school, community, and home setting.
 - b. A list of scholarships, awards and grants applied for and any subsequent award letters.
 - c. A copy of their transcript, a copy of their PSAT, SAT or ACT scores, and a copy of their 10th grade OAKS scale scores.
 - d. Results of a personal interview with the scholarship board, which may include an extemporaneous writing.

11. Deadline for submission is April 15th.

**Jewell High School
83874 Hwy 103
Seaside, OR 97138**

**JEWELL SCHOOL SCHOLARSHIP APPLICATION
2009-2010**

Scholarship Recipient Selection Criteria

- Must be a Jewell High School Senior and been enrolled in school for three years.
- Must have met or exceed the state assessments (OAKS) in Reading, Math and Writing.
- Must have a cumulative GPA of 3.2 and completed requirements for a district diploma including a community service project.
- Must have made specific plans for education beyond high school consistent with educational goals.
- Must complete an essay written by the student. (1) setting out their goals for their future and how their further education will help attain these goals. (2) where they plan to attend and why they chose this particular school and (3) leadership roles and character displayed in school, community and home setting
- Must be willing to be interviewed by the selection committee

Applicant's Name _____ **Date:** _____

Address _____
_____ **Phone:** _____

Parents Name: _____ **Phone:** _____

College you plan to attend: _____

Location: _____

Current GPA: _____ **Accumulated GPA:** _____

Dates attended Jewell _____

What is the anticipated cost of tuition, books and room and board for one term at the institution you plan to attend? Tuition: _____ **Books:** _____

Room/Board: _____

List all SCHOLARSHIPS, AWARDS, AND GRANTS applied for and any subsequent award letters:

Please list CLUBS, ORGANIZATIONS AND ACTIVITIES (that you participate in school, community, and home).

Please attach the following to this application:

- 1. Essay**
- 2. A copy of your transcript, a copy of your SAT or ACT scores.**

I certify that all the statements in this application are correct to the best of my knowledge. I understand that by falsifying information I may forfeit any and all scholarship monies I may be granted. I also acknowledge that the continuation of this scholarship is conditional upon need and accomplishment during my education year, and may be revoked based upon the review and judgment of the scholarship committee. Because of this, I agree to make my transcripts available to the scholarship committee and to the best of my ability, make myself available for follow-up interviews.

Signature

Date

The scholarship application, essay and transcript documents must be received by the Jewell School Office by April 15, 2009. All applications are confidential. The decisions of the Jewell School Board are final.

**Jewell School District Academic Scholarship Committee
83874 HWY 103
Seaside, OR 97138
(503) 755-2451**

JEWELL SCHOOL DISTRICT

SCHOLARSHIP DONATION GUIDELINES

GENERAL INFORMATION

- Priority of Payment: Unless otherwise specified, scholarship payments apply first to college tuition charges before funds will be transferred to the bookstore for purchase of books and supplies.

CONTACT INFORMATION

Contact Name: Jennifer Brandon, Business Manager
Mailing Address: Jewell School District
83874 Hwy 103
Seaside, OR 97138
Phone: 503.755.2541 x28
Fax: 503.755.0616

ENROLLMENT VERIFICATION

- Enrollment verification must be provided to the Jewell School District Business Office. Students will obtain the enrollment verification data from their college and submit to the Business Office before the scholarship amount can be distributed.

PAYMENT INSTRUCTIONS

- Scholarship donations will be sent out with the letter of instruction once the Business Office receives the enrollment verification.
- Please provide name and address and contact information for checks payable regarding the college/university.

Letter of Instruction

Disposition of Scholarship Donation

To Whom It May Concern:

It is our desire to open a private scholarship fund for benefit of the student designated below. Enclosed is a check made payable to _____ in the amount of \$_____ to be used for this sole purpose.

Please establish the scholarship fund according to the instructions designated below:

District Contact Information		Student Information	
District Name	JEWELL SCHOOL DISTRICT	Student's full name (required)	
District Address	83874 Hwy 103 Seaside, OR 97138	Student ID or SSN (required)	
District Phone Number	503-755-2451 x28	Student Phone Number (optional)	
Business Mgr E-Mail	jenniferb@jewell.k12.or.us	Student e-mail (optional)	

Disbursement Instructions			
Terms covered	<input type="checkbox"/> Fall 2009 <input type="checkbox"/> Winter 2009 <input type="checkbox"/> Spring 2010 <input type="checkbox"/> Summer 2010	Disposition of excess proceeds:	<input type="checkbox"/> Apply to future enrollment or return to district
Itemization of charges covered	<input type="checkbox"/> Registration fees <input type="checkbox"/> Books	Restrictions	<input type="checkbox"/> Full-time enrollment <input type="checkbox"/> Part-time enrollment

We understand that _____ University/College will do its best to administer the funds according to the instructions listed above. Furthermore, we understand that a representative of _____ will contact us in advance of disbursement if _____ is unable to meet the terms requested. So long as the college is acting in good faith in following these instructions, we agree to hold the college harmless for inappropriate use of the funds by the scholarship recipient or his/her failure to attend or complete the required course work.

(Authorized Signature of Jewell School District)

(Date)

4/19/10 | BDG