

# Klamath Falls City Schools

Code: **GDN**  
Adopted: 9/13/93  
Readopted: 10/09/06  
Orig. Code(s): 60411

## Evaluation of Classified Staff

There will be an ongoing appraisal of all classified staff performance which will include, but not be limited to, the ability to carry out the specific job assignments.

All classified employees will be formally evaluated by their immediate supervisor or designee once a year.

All evaluations will use district-approved forms, with standards for evaluation enumerated in all areas to be evaluated. An evaluation of unsatisfactory requires justification and substantiation, with expectations and requirements for improvement.

END OF POLICY

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### Legal Reference(s):

[ORS 243.650](#)

[ORS 332.505](#)

[ORS 342.850](#)

[OAR 581-022-1720](#)