

### **Student Fees, Fines and Charges\*\***

The Board recognizes the need for student fees to fund certain school activities which are not sufficiently funded by the district.

No student will be denied an education because of his/her inability to pay supplementary fees.

No student, however, is exempt from charges for lost or damaged books, locks, materials, supplies and equipment.

All student fees and charges, both optional and required, will be listed and described annually in the student/parent handbook, or in some other written form, and distributed to each student. Students will be advised of the due dates for such fees and charges as well as of possible penalties for failure to pay them.

In accordance with the law and with Board policy, restrictions and/or penalties may be imposed until such fees, fines or charges are paid. Documents withheld will be released upon payment of the debt.

The district may waive all or a portion of the debt if one of the following conditions are met:

1. The school district determines that the student or the parent or guardian of the student is unable to pay the debt;
2. The payment of the debt could impact the health or safety of the student;
3. The cost to notify the student and his/her parents would cost more than the potential total debt collected relating to the notice; or
4. There are mitigating circumstances as determined by the superintendent of the school district that preclude the collection of the debt.

If the debt exceeds \$50, the district may send the debt to a collection agency for collection. Prior to sending the debt to a collection agency the district must give written or oral notice to the student and the parent or guardian of the student.

Education records shall not be withheld for student fees, fines and charges if requested in circumstances described in ORS 326.575 and applicable rules of the State Board of Education or such records are requested for use in the appropriate placement of a student.

Prior to collection of debts, the superintendent or designee will ensure that notice has been provided as required by ORS 339.260 and 339.270.

END OF POLICY

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**Legal Reference(s):**

[ORS 326.565](#)

[ORS 326.575](#)

[ORS 339.115](#)

[ORS 339.155](#)

[ORS 339.260](#)

[ORS 339.270](#)

**Cross Reference(s):**

ECAB - Vandalism/Malicious Mischief/Theft

IGBAB/JO - Education Records/Records of Students with Disabilities

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