

**Klamath County  
School District**

Code: **IKE-AR**  
Revised/Reviewed: 4/16/99; 5/17/12  
Orig. Code(s): IKE-AR

**Promotion/Retention\*\***

\_\_\_\_\_  
Date

Dear \_\_\_\_\_:

After considering \_\_\_\_\_'s academic and/or behavioral development this year, it is my recommendation that he/she be placed in the \_\_\_\_\_ grade for the \_\_\_\_\_ school year. Please check the appropriate box below, sign, and send this letter back to school as soon as possible. If you would like to set up an appointment to discuss this further, please contact me at school. Thank you.

Sincerely,

\_\_\_\_\_

\*\*\*\*\*

- I agree with the school's recommendation and would like my child placed in the same grade for the \_\_\_\_\_ school year.
- I do not agree with the school's recommendation and do not want my child placed in the same grade for the \_\_\_\_\_ school year.

\_\_\_\_\_  
(Child's Name)

\_\_\_\_\_  
(Parent's Signature/Date)