

Knappa School District 4

Code: **DJG**
Adopted: 8/18/03
Readopted: 1/22/13
Orig. Code(s): DJG

Vendor Relations

The district welcomes competitive solicitations from all eligible vendors. Preferential treatment will not be extended to any vendor. Orders will be placed on the basis of quality, price and delivery, with past services being a factor if other considerations are equal.

Salespersons or agents may not solicit staff members during hours when students are present. Principals may allow sales representatives or agents of educational products to contact staff members at times that will not interfere with the educational program.

Advertising is not allowed in the district unless it is approved by the building administrator. No district employee will receive gifts or compensation of any kind from any vendor for the sale of supplies or services.

END OF POLICY

Legal Reference(s):

[ORS 244.040](#)
[ORS Chapters 279A, 279B and 279C](#)
[ORS 332.107](#)

Cross Reference(s):

DJ - District Purchasing
DJC - Bidding Requirements
GBI - Gifts and Solicitations
KI - Public Solicitation in District Facilities