

# La Grande School District 1

Code: DM  
Adopted: 3/12/06  
Revised/Readopted: 3/14/07; 4/30/08; 3/14/12;  
10/10/18  
Orig. Code: DM

## Cash in District Buildings

Money collected within school buildings will be taken to the district's designated depository when the sum exceeds \$500. All funds collected shall be deposited within five days of receipt.

All money, including petty cash, held within a school building will be kept in a locked safe when the custodian of those monies is off duty.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)