

## **Recruitment and Selection of Licensed Staff**

All candidates for licensed positions (including instructional and extended time) must hold a valid Oregon teacher certificate. The superintendent shall develop criteria to assure that the most qualified candidates are selected.

### **Procedure**

1. A list of current openings shall be maintained and posted by the district personnel office.
2. A file of current applications shall be maintained by the district personnel office.
3. Principals or supervisors responsible for the selection of teaching employees will review the appropriate files of applicants, conduct interviews and recommend a candidate to the director of curriculum and personnel.
4. Employees must register with the district personnel office a current Oregon teaching certificate.
5. Falsification of any statement on any application or related document and its subsequent discovery shall be justification for dismissal.