

La Grande School District 1

Code: GCCA
Adopted: 3/10/04
Revised/Readopted: 6/13/07; 4/30/08; 10/10/18
Orig. Code: GCCA

Posting of Licensed Staff Vacancies

The district shall attempt to recruit the most suitably qualified applicants for filling licensed positions. Announced vacancies will be posted in all buildings in an appropriate format to ensure effective communications with all individuals, including those with disabilities.

A copy of the posting will be sent to association representatives. During the summer break such notices will be mailed to the president of the association. All notices will include the following information:

1. Job title;
2. Qualifications (license required);
3. Essential job functions;
4. Special requirements;
5. Posting dates;
6. Closing dates;
7. Terms of employment;
8. Salary range;
9. Other – As may be required or requested by administrator initiating the job order.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2016); 28 C.F.R. Part 35 (2016).
Americans with Disabilities Act Amendments Act of 2008.