

# Lake County School District 7

Code: **IGDL-AR(3)**  
 Revised/Reviewed: 8/12/02  
 Orig. Code(s): IGDL-AR(3)

## District-Sponsored/Community-Financed Activity Agreement

Board policy IGDL - Student Activities - District-sponsored/Community-financed Activity Agreement, allows this school district, at the discretion of its Board, to enter into agreement with groups, organizations and/or individuals to be responsible for financing and/or operating an activity or activities. This document shall serve as the required written agreement specifying the fiscal responsibility and program procedures to be assumed by the party accepting the responsibility for the financing/operation of the activity described hereon.

1. Group/Organization /Individual Name: \_\_\_\_\_

2. Activity Provided: \_\_\_\_\_

3. Activity Dates: From \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_

4. \*Approved Budget

a.	100 Salaries \$ _____	300 Contract Service \$ _____	500 Equipment \$ _____
b.	200 Benefits \$ _____	400 Supplies \$ _____	699 Dues/Fees \$ _____
	*(Attach a detailed budget.)		
			BUDGETED TOTAL: \$ _____
	Less Previous Years Gate Receipts:		\$ (_____) _____
			TOTAL REVENUE NEEDED: \$ _____

5. Funding Agreement

Of the total revenue needed the district agrees to provide a total of: \$ (\_\_\_\_\_) \_\_\_\_\_

Of the total revenue needed the group, organization or individual agrees to deposit with the district (according to the schedule below) a total of: \$ \_\_\_\_\_

Payment of \$ \_\_\_\_\_ by \_\_\_\_ / \_\_\_\_ / \_\_\_\_, \$ \_\_\_\_\_ by \_\_\_\_ / \_\_\_\_ / \_\_\_\_, \$ \_\_\_\_\_ by \_\_\_\_ / \_\_\_\_ / \_\_\_\_.

6. Program Procedures

The district, in providing the activity, requires that all school policies, procedures and regulations be strictly adhered to. All activities will be governed by OSAA and league policies in addition to any requirements of District No. 7.

This written agreement will be required which specifies the fiscal responsibilities and program procedures to be assumed by the person or party financially sponsoring the activity.

Fund-raising activities advertised as directly aiding this activity, or activities using school facilities, events or student participants shall be cleared with the principal or designee. This is especially important when these activities could be in competition or conflict with other student activities.

If possible, a budget of the activity will be presented in conjunction with the development of the school district budget. After the satisfactory completion of the budgeting process this agreement will be signed by the Board and the operating group and/or groups.

For the Board:

For the Sponsor:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date