

# Lane Education Service District Administrative Rule

Code: **BBF-AR**  
Adopted: 9/28/93  
Readopted: 10/23/01  
Orig. Code(s): BBF-AR

## Board Member Ethics

In carrying out his/her Board duties a Board member should:

- Refuse to “play politics” in either the traditional partisan sense or in any other sense within the ESD organization;
- Respect the right of patrons and employees to be heard at official meetings, within the provisions of Board policy;
- Recognize that authority rests with the Board only in official meetings;
- Recognize that a Board member has no legal status to act for the Board outside official meetings, except as delegated by Board vote;
- Refuse to participate in meetings which are not official and which all members do not have the opportunity to attend;
- Refuse to make individual commitments on any matter which should properly come before the Board as a whole;
- Make decisions only after all available facts bearing on a question have been presented and discussed;
- Respect the opinions of others and accept “majority rule” in Board decisions;
- Recognize that the superintendent should have full administrative authority for properly discharging his/her professional duties within limits of established Board policy;
- Act only after hearing at an official meeting the superintendent’s recommendation in matters of employment or dismissal of other school personnel;
- Recognize that the superintendent is the educational advisor to the Board and should be present at all Board meetings. When the superintendent’s contract or salary is under discussion, the superintendent will be present at the discretion of the Board;
- Refer all complaints or problems to the proper administrative office and discuss them at regular meetings only after failure of administrative solution;
- Present personal criticisms of any ESD operation directly to the superintendent rather than to ESD personnel;

- Insist that all ESD business transactions be on an ethical and above-board basis;
- Refuse to use his/her position on the Board for personal gain or prestige;
- Advocate honest and accurate evaluation of all past employees when such information is requested by another district;
- Give staff the respect and consideration due skilled professional personnel.