

Lane Education Service District Policy

Code: **BKA**
Adopted: 7/27/93
Readopted: 10/23/01
Orig. Code(s): BKA

Review of Contracted Service Providers

The Board recognizes that the interests of Lane ESD will be served by conducting a regular review of the services received from professional consultants. Such consultants include legal counsel, auditor, labor relations consultant, the agent for employee benefits programs and the agent for property/casualty insurance programs.

The Board believes that a continuing evaluation of the work of these service providers is desirable and that a formal review should occur every three years.

The continuing evaluation will include, at a minimum, an annual report by the superintendent to the Board of the work accomplished by each of the professional service providers.

The superintendent will, at the July meeting of the Board each year, identify which vendors are or will be due for the formal review during the ensuing fiscal year and at that time recommend a calendar and process for the review.

The formal review will include a review and adoption by the Board of the standards for the position. It may also incorporate a competitive selection process including a request for proposals from selected vendors, a review of the proposals and formal action by the Board to name the vendor. In making this decision, the Board recognizes that criteria for selection of a professional consultant includes the quality as well as the cost of the services.

In order to implement this policy, the Board directs the superintendent to prepare administrative rules to assure that this policy is carried out.

END OF POLICY

Legal Reference(s):

[ORS 334.125 \(7\)](#)